

# DECEMBER SESSION

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## Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, December 16, 2014, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from November 12, 2014, County Board Session**

**Approve Minutes from November 25, 2014, County Board Special Session**

**Communications on File**

### **Special Orders of Business**

#### Election

1. Re-Elect Gloria Krueger to the Civil Service Commission for a five year term commencing on January 1, 2015 to January 1, 2020, both inclusive.

#### Confirm Appointment made by County Administrator

1. Re-appoint Richard Greshay to the Mid-Wisconsin Federated Library System Board for a three year term commencing on December 31, 2014 to December 31, 2017, both inclusive.

#### Confirm Appointments made by County Board Chairman

1. Re-appoint Daniel Klossner, Roger Gorst, Harold Zastrow, MaryAnn Miller and Kristin Fabisch as members of the Board of Directors on the Friends of Clearview Committee for two year terms commencing on December 31, 2014 to December 31, 2016, both inclusive.

### **Resolutions on File**

- 14-45 Amend Town of Williamstown Zoning Ordinance – Supervisor Muche.  
**Exhibits A and B are on file in the Office of the County Clerk and may be viewed there during normal business hours.**
- 14-46 Negotiate the Terms and Conditions of a \$350,000 loan to RCI Engineering LLC. – Planning Development and Parks Committee.
- 14-47 Create Two Full-Time, Benefited Positions of Psychiatric Therapist II – Clinical Services Intake Worker and Abolish Two Filled, Funded, Full-Time, Benefited Positions of Counselor III – Clinical Services Intake Worker – Human Services and Health Board.

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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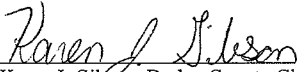
- 14-48 Authorize Purchase of One New 2015 Diesel Chevrolet 3500 Cargo Van – Law Enforcement Committee.
- 14-49 Speed Zone Declaration – CTH M – Highway Committee.
- 14-50 Authorize Purchase of Three 2015 Mack 66,000 lb. GVW Tandem Axle Trucks – Highway Committee.
- 14-51 Transfer One, Funded, Filled, Benefited, Full-Time Position of Treatment Alternatives and Diversion Director from Sheriff's Department to Human Services and Health Department – Law Enforcement Committee and Human Services and Health Board.
- 14-52 Grant Finance Committee Authority to Appropriate Funds and to Transfer Funds Between Business Units of an Individual County Department – Finance and Executive Committees.

## Ordinance on File

- 1. Ordinance No. 933 – Amend Chapter 19 and Chapter 30 of the Code of Ordinances, Dodge County, Wisconsin – Planning Development and Parks Committee.

## Set Next Meeting Date & Time

## Recess



Karen J. Gibson, Dodge County Clerk

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

# DECEMBER SESSION

| COMMITTEE NAME COUNTY BOARD    |                     |         |        |         |       |                            |       |                        |  |
|--------------------------------|---------------------|---------|--------|---------|-------|----------------------------|-------|------------------------|--|
| MEETING DATE December 16, 2014 |                     |         |        |         |       | Approval <i>RR</i>         |       | Date <i>12-17-2014</i> |  |
|                                |                     |         |        |         |       | Chair <i>Russell Kotke</i> |       |                        |  |
|                                |                     |         |        |         |       |                            |       |                        |  |
| VENDOR                         | NAME                | PRESENT | ABSENT | PERDIEM | MILES | AMOUNT                     | MEALS | AMOUNT                 |  |
| 10023                          | Adelmeyer, Gerald   | X       |        | 50.00   | 43    | 24.08                      |       |                        |  |
| 11994                          | Behl, Allen         | X       |        | 50.00   | 32    | 17.92                      |       |                        |  |
| 19566                          | Berres, Jeff        | X       |        | 50.00   | 42    | <del>11.76</del> 23.52     |       |                        |  |
| 11970                          | Bischoff, Larry     | X       |        | 50.00   | 20    | 11.20                      |       |                        |  |
| 10583                          | Bobholz, Janice     | X       |        | 0.00    | 0     | 0.00                       |       |                        |  |
| 26899                          | Bobholz, Mary       | X       |        | 50.00   | 28    | <del>7.84</del> 15.68      |       |                        |  |
| 10008                          | Caine, Chester      | X       |        | 50.00   | 17    | 9.52                       |       |                        |  |
| 46788                          | Derr, Lisa          | X       |        | 50.00   | 21    | 11.76                      |       |                        |  |
| 10195                          | Duchac, Jeffry      | X       |        | 50.00   | 30    | <del>8.40</del> 16.80      |       |                        |  |
| 37968                          | Fabisch, John       | X       |        | 50.00   | 20    | 11.20                      |       |                        |  |
| 28760                          | Frohling, David     | X       |        | 50.00   | 29    | 16.24                      |       |                        |  |
| 43805                          | Gohr, Phillip       | X       |        | 50.00   | 22    | <del>6.16</del> 12.32      |       |                        |  |
| 16723                          | Grebel, Randy       | X       |        | 50.00   | 13    | 7.28                       |       |                        |  |
| 41853                          | Greshay, Richard    | X       |        | 50.00   | 14    | 7.84                       |       |                        |  |
| 10010                          | Hoelzel, Clem       | X       |        | 50.00   | 32    | <del>8.96</del> 17.92      |       |                        |  |
| 43806                          | Houchin, James      | X       |        | 50.00   | 33    | <del>9.24</del> 18.48      |       |                        |  |
| 25412                          | Johnson, Harold     | X       |        | 50.00   | 54    | 30.24                      |       |                        |  |
| 16348                          | Kotke, Russell      | X       |        | 50.00   | 30    | 16.80                      |       |                        |  |
| 10015                          | Kriewald, Howard    | X       |        | 50.00   | 20    | 11.20                      |       |                        |  |
| 29374                          | Maly, Donna         | X       |        | 50.00   | 20    | <del>5.60</del> 11.20      |       |                        |  |
| 22503                          | Marsik, Joseph M.   | X       |        | 50.00   | 40    | 22.40                      |       |                        |  |
| 10313                          | Mattson, Rodger     | X       |        | 50.00   | 20    | <del>5.60</del> 11.20      |       |                        |  |
| 34243                          | Miller, MaryAnn     | X       |        | 50.00   | 22    | <del>6.16</del> 12.32      |       |                        |  |
| 43804                          | Muche, William      | X       |        | 50.00   | 22    | 12.32                      |       |                        |  |
| 36482                          | Nelson, Ed          | X       |        | 50.00   | 32    | <del>8.96</del> 17.92      |       |                        |  |
| 47109                          | Nickel, Thomas      | X       |        | 50.00   | 34    | 19.04                      |       |                        |  |
| 10018                          | Pollesch, Darrell   | X       |        | 50.00   | 38    | 21.28                      |       |                        |  |
| 46789                          | Roesch, Mark E.     | X       |        | 50.00   | 34    | <del>9.52</del> 19.04      |       |                        |  |
| 30697                          | Schaefer, Thomas    | X       |        | 50.00   | 30    | 16.80                      |       |                        |  |
| 15819                          | Schmidt, Dennis     | X       |        | 50.00   | 0     | 0.00                       |       |                        |  |
| 37252                          | Schraufnagel, Larry | X       |        | 50.00   | 50    | 28.00                      |       |                        |  |
| 26089                          | Stousland, Glenn    | X       |        | 50.00   | 20    | <del>5.60</del> 11.20      |       |                        |  |
| 45723                          | Uttke, Wayne        |         | Exc    | 50.00   | 50    | 28.00                      |       |                        |  |

Berres, Mattson, Nelson split mileage with Taxation  
 Miller no mileage per her phone call  
 Maly, Duchac split mileage with Information Technology  
 Houchin, Stousland, Hoelzel, Gohr, Roesch, M. Bobholz split mileage with Human Services and Health Board

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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**Dodge County Board of Supervisors  
December 16, 2014 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The December session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Uttke who had been previously asked to be excused.

A motion was made by Supervisor Kriewald and seconded by Supervisor Maly to approve the minutes of the November 12, 2014, annual budget session of the County Board as recorded, and the minutes of the November 25, 2014, special session of the County Board as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, noted there were no communications on file.

**Special Orders of Business**

The Chairman called for the First Special Order of Business: Election: Supervisory Maly made a motion to nominate Gloria Krueger to the Civil Service Commission. The motion was seconded by Supervisor Nickel. There being no further nominations, a unanimous ballot was cast, thereby re-electing Gloria Krueger to the Civil Service Commission with a term to expire on January 1, 2020.

Chairman Kottke then called the Second Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Re-appoint Richard Greshay to the Mid-Wisconsin Federated Library System Board for a three year term commencing on December 31, 2014 to December 31, 2017, both inclusive. A motion to accept the re-appointment was made by Supervisor Fabisch and seconded by Supervisor Adelmeyer. The motion passed by acclamation with no negative votes cast, thereby approving the re-appointment.

Chairman Kottke then called for the Third Special Order of Business: Confirm appointments made by County Board Chairman, Russell Kottke. Re-appoint Daniel Klossner, Roger Gorst, Harold Zastrow, MaryAnn Miller and Kristin Fabisch as members of the Board of Directors for the Friends of Clearview Committee for two year terms commencing on December 31, 2014 to December 31, 2016, both inclusive. A motion to accept the re-appointments was made by Supervisor Pollesch and seconded by Supervisor Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the re-appointments.

The following Resolutions and Ordinance were read by the Clerk and acted upon by the Board:

**Resolution No. 14-45** Amend Town of Williamstown Zoning Ordinance – Supervisor Muche. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-46** Negotiate the Terms and Conditions of a \$350,000 loan to RCI Engineering LLC – Planning Development and Parks Committee. A motion for adoption was made by

## DECEMBER SESSION

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Supervisor Grebel and seconded by Supervisor Frohling. Comment by Supervisor Grebel. Questions by Supervisors Schmidt, Berres and Muche answered by Dean Perlick, Manager of Planning and Economic Development. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-47** Create Two Full-Time, Benefited Positions of Psychiatric Therapist II – Clinical Services Intake Worker and Abolish Two Filled, Funded, Full-Time, Benefited Positions of Counselor III – Clinical Services Intake Worker – Human Services and Health Board. A motion for adoption was made by Supervisor Stousland and seconded by Supervisor Hoelzel. Questions by Supervisors J. Bobholz and Berres answered by Janet Wimmer, Human Services and Health Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-48** Authorize Purchase of One New 2015 Diesel Chevrolet 3500 Cargo Van – Law Enforcement Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Bischoff. Questions by Supervisors Schmidt, Stousland and Mattson answered by Scott Smith, Chief Deputy Sheriff. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-49** Speed Zone Declaration – CTH M – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Johnson. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-50** Authorize Purchase of Three 2015 Mack 66,000 lb. GVW Tandem Axle Trucks – Highway Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Schaefer. Questions by Supervisors J. Bobholz, Stousland, and Nelson answered by Brian Field, Highway Commissioner. Comment by Supervisor Gohr. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 14-51** Transfer One, Funded, Filled, Benefited, Full-Time Position of Treatment Alternatives and Diversion Director from Sheriff's Department to Human Services and Health Department – Law Enforcement Committee and Human Services and Health Board. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Hoelzel. Supervisor Stousland made a motion to amend the resolution by adding the following language below subparagraph 4 on page 3, and immediately above the paragraph on page 3 that reads "All of which is respectfully submitted this 16<sup>th</sup> day of December, 2014" by adding the following:

*"Be It Finally Resolved*, that, in the event that, at any time in the future, Dodge County does not receive Treatment Alternatives and Diversion Program Grant funds from the State of Wisconsin, then, effective immediately upon the expenditure of all Treatment Alternatives and Diversion Program Grant funds that were previously received by Dodge County from the State of Wisconsin, and without the need for any further action by the Dodge County Board of Supervisors:

1. The full-time, benefited position of *Treatment Alternatives and Diversion Supervisor* in the Human Services and Health Department shall be abolished; and,
2. Existing contracts for any and all contracted positions in the Human Services and Health Department that are funded by Treatment Alternatives and Diversion Program Grant funds shall be terminated."

Question by Supervisor Derr answered by Supervisor Stousland. Comment by Supervisor Miller. Question by Supervisor Pollesch answered by John Corey, Corporation Counsel. Questions by Supervisors Mattson and J. Bobholz answered by Janet Wimmer, Human Services and Health Director. The vote was cast on the amendment with 27 ayes and 5 noes, thereby adopting the amendment.

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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**Ayes:** Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Gohr, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Schmidt, Duchac, Nickel, Hoelzel, Maly, Miller, Stousland, Derr. Total 27.

**Noes:** Pollesch, Johnson, Frohling, Fabisch, Mattson. Total 5.

**Absent:** Uttke. Total 1.

Question by Supervisor J. Bobholz answered by Scott Smith, Chief Deputy Sheriff. The vote was cast on the amended resolution with all voting in the affirmative, thereby adopting the resolution as amended.

**Resolution No. 14-52** Grant Finance Committee Authority to Appropriate Funds and to Transfer Funds Between Business Units of an Individual County Department – Finance and Executive Committees. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Frohling. Comments by Supervisors Johnson, Caine, Maly, Miller, Berres, Gohr, and Derr. The vote was cast on the resolution with 9 ayes and 23 noes. Supervisor Caine stated he voted incorrectly and wished to enter a no vote at this time. The vote count was adjusted with 8 ayes and 24 noes, thereby defeating the Resolution.

**Ayes:** Kottke, Marsik, Schaefer, Adelmeyer, Frohling, Nickel, Fabisch, Derr. Total 8.

**Noes:** Pollesch, M. Bobholz, Nelson, J. Bobholz, Grebel, Greshay, Kriewald, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Schmidt, Duchac, Hoelzel, Maly, Miller, Stousland, Mattson. Total 24.

**Absent:** Uttke. Total 1.

**Ordinance No. 1** Ordinance No. 933 – Amend Chapter 19 and Chapter 30 of the Code of Ordinances, Dodge County, Wisconsin – Planning Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Grebel. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: a memo from Joe Rains, Human Resources Director, a map regarding the speed zone resolution, and a question and answer memo regarding the tandem axle truck resolution. The Chairman ordered these be placed on file.

At 8:12 p.m. Supervisor Maly made a motion to recess until Tuesday, January 20, 2015 at 7:00 p.m. Supervisor Schraufnagel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

## DECEMBER SESSION

RESOLUTION NO. 14-45

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, A Body Corporate under the laws of the State of Wisconsin has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Williamstown has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Williamstown held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a Town Zoning Ordinance by a Town Board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the adoption of the proposed 2014 Zoning Ordinance and Zoning map of the Town of Williamstown was held by the Town Board of the Town of Williamstown, the proposed 2014 Zoning Ordinance and Zoning Map of the Town of Williamstown having been adopted by the Town Board of the Town of Williamstown on November 10, 2014.

THEREFORE BE IT RESOLVED; that the proposed 2014 Zoning Ordinance as represented by "Exhibit A" and proposed 2014 Zoning Map as represented by "Exhibit B", both of the Town of Williamstown, are attached to and made a part of this resolution and hereby are approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 10<sup>th</sup> day of November, 2014.

William T. Muche  
William Muche  
Supervisor

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

Karen J. Gibson  
County Clerk

# PROCEEDINGS OF THE DODGE COUNTY BOARD

REPORT to Res. 14-45

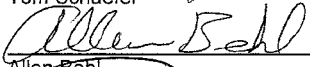
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Williamstown requesting amendment of the Zoning Ordinance and Zoning Map, Town of Williamstown, Dodge County, Wisconsin, as shown in Exhibits A and B and recommend approval. The intent of the amendments is to bring the Town Ordinance into compliance with the Farmland Preservation Program.


The committee has reviewed the Town amendments in accord with s. 60.62(3) Wisconsin Statutes and finds that the Town has followed the proper procedures to amend the Town Zoning Ordinance and Zoning Map.

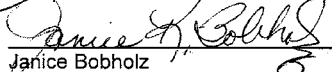
Respectfully submitted this 17<sup>th</sup> day of November, 2014

  
Tom Schaefer

  
Allen Behl

  
Randy Grebel

  
Joseph Marsik

  
Janice Bobholz

Planning, Development and Parks  
Committee



## DECEMBER SESSION

### RESOLUTION 14-46

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the request of RCI Engineering, LLC for a \$350,000 loan through the Dodge County Revolving Loan Fund has been recommended by the Dodge County Revolving Loan Advisory Committee, and

WHEREAS, the proceeds of said loan would be used to help purchase real estate that would result in the expansion of their business operation at a different location within the City of Mayville, and

WHEREAS, the proposed project is substantially in conformance with criteria established for the review of loan applications, and

WHEREAS, the City of Mayville and Dodge County would benefit from the addition of at least 5 full-time jobs and the retention of another 12 full-time jobs, and

WHEREAS, the Land Resources and Parks Department and the Revolving Loan Advisory Committee have reviewed the proposal with the applicant and their financial representatives;

SO, NOW, THEREFORE BE IT RESOLVED that the Planning, Development and Parks Committee and its representatives are hereby directed to negotiate the terms and conditions of a \$350,000 loan to RCI Engineering LLC.

All of which is respectfully submitted this 16th day of December, 2014.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

*Karen J. Gibson*  
County Clerk

*Tom Schaefer*  
*Allen Bohl*  
*Randy Schaefer*  
*Jim Schaefer*  
*Janice K. Schaefer*  
DODGE COUNTY PLANNING  
DEVELOPMENT AND PARKS COMMITTEE

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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RESOLUTION NO. 14-47

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department in light of:

1. The provisions of Chapter DHS 35, *Outpatient Mental Health Clinics*, of the Wisconsin Administrative Code, and in light of the provisions of Chapter DHS 75, *Community Substance Abuse Service Standards*, of the Wisconsin Administrative Code, that set forth services that the Human Services and Health Department is required to provide; and,
2. The provisions of Section 35.03(10), of Chapter DHS 35, *Outpatient Mental Health Clinics*, and the provisions of Section 75.02(84), of Chapter DHS 75, *Community Substance Abuse Service Standards*, that set forth the qualifications that are required of individuals who provide some of those services, as follows:

- A. Section 35.03(10), of Chapter DHS 35, *Outpatient Mental Health Clinics*, which defines:

"Mental health practitioner" as "... a person who before January 1, 2012, holds a graduate degree from an accredited college or university in psychology, counseling, marriage and family therapy, social work, nursing or a closely related field, and either has completed the applicable supervised practice requirements under ch. MPSW 4, 12, or 16, or Psy 2 or has 3,000 hours of supervised clinical post-graduate degree experience including at least 1,000 hours of face-to-face contact with consumers ..."; and,

- B. Section 75.02(84), of Chapter DHS 75, *Community Substance Abuse Service Standards*, which defines:

"Substance abuse counselor" or "counselor" as "... any of the following:

- (a) A clinical substance abuse counselor as defined in s. SPS 160.02 (5).
- (b) A substance abuse counselor as defined in s. SPS 160.02 (26).
- (c) A substance abuse counselor-in-training as defined in s. SPS 160.02 (27).
- (d) A s. MPSW 1.09 specialty under ch. 457, Stats., granted by DSPS."

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create two full-time, benefited positions of *Psychiatric Therapist II - Clinical Services Intake Worker* in the Human Services and Health Department, effective December 17, 2014, and abolish two filled, funded, full-time, benefited positions of *Counselor III - Clinical Services Intake Worker* in the Human Services and Health Department, effective no later than January 31, 2015; and,

**WHEREAS**, a job description for the position of *Counselor III - Clinical Services Intake Worker* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a DRAFT job description for the proposed position of *Psychiatric Therapist II - Clinical Services Intake Worker* has been marked for identification as Exhibit "B", and has been attached hereto; and,

## DECEMBER SESSION

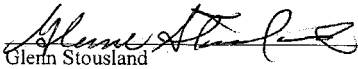
WHEREAS, there are funds in the 2014 Budget of the Human Services and Health Department sufficient to fund the proposed positions of *Psychiatric Therapist II – Clinical Services Intake Worker* for the remainder of the calendar year of 2014;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates two full-time, benefited positions of *Psychiatric Therapist II – Clinical Services Intake Worker* in the Dodge County Human Services and Health Department, effective December 17, 2014, and hereby abolishes two filled, funded, full-time, benefited positions of *Counselor III – Clinical Services Intake Worker* in the Human Services and Health Department, effective no later than January 31, 2015; and,

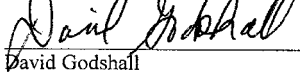
BE IT FINALLY RESOLVED, that monies from the 2014 Budget of the Human Services and Health Department shall be used to fund the positions of *Psychiatric Therapist II – Clinical Services Intake Worker* for the remainder of the calendar year of 2014.

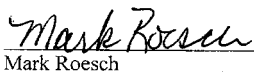
All of which is respectfully submitted this 16th day of December, 2014.

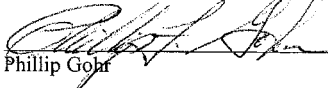
### Dodge County Human Services and Health Board:

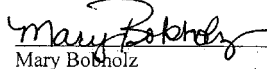
  
Glerin Stousland

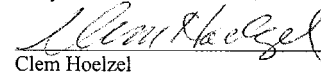
James Houchin

  
David Godshall

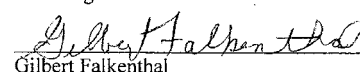
  
Mark Roesch

  
Phillip Gohr

  
Mary Bobholz

  
Clem Hoelzel

  
Lois Augustson

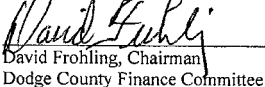
  
Gilbert Falkenthal

### FISCAL NOTE:

Is the referenced expenditure included in the adopted 2014 Budget? Y Yes or      No

Fiscal Impact on the adopted 2014 Budget:  
\$   - 0 -  

Fiscal Impact reviewed by the Dodge County Finance Committee on 12/9, 2014.

  
David Frohling, Chairman  
Dodge County Finance Committee

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

  
Karen J. Gibson  
County Clerk

# PROCEEDINGS OF THE DODGE COUNTY BOARD

|   |   |                               |                           |
|---|---|-------------------------------|---------------------------|
| <b>JOB TITLE:</b>   | Counselor III – Clinical Services Intake Worker | <b>FLSA STATUS:</b>           | Non-exempt                |
| <b>DEPARTMENT:</b>  | Human Services and Health                       | <b>REPORTS TO:</b>            | Human Services Supervisor |
| <b>LOCATION:</b>  | Henry Dodge Office Building                     | <b>DATE:</b>                  | December 9, 1999          |
| <b>LABOR GRADE:</b>   | Dodge County Seven (7)                          | <b>REVISED:</b>               | 4/1/10, 3/20/13           |
| <b>OVERALL PURPOSE/SUMMARY</b>  |   |                               |                           |
| Under the general direction of Human Services Supervisor, provides initial assessment for outpatient clinical services in as of mental health, alcohol and other drug abuse and developmental disabilities. Conducts social history, makes diagnosis, makes recommendation for treatment and/or refers to appropriate services. Provides back up crisis counseling, phone counseling and walk-in emergency assessment.  |   |                               |                           |
| <b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>  |   |                               |                           |
| <ol style="list-style-type: none"> <li>1. Accepts and documents requests for agency services, schedules intake appointments and/or refers for agency services.</li> <li>2. Conducts assessments, social history and diagnosis according to procedure.</li> <li>3. Provides assessment for emergency acute care, and refers for outpatient, inpatient or residential services.</li> <li>4. Provides related discharge planning and follow-up linkage.</li> <li>5. Provides phone crisis intervention/TDD services.</li> <li>6. Completes required agency forms and paperwork in an accurate and timely manner for documentation and billing purposes.</li> <li>7. Advocates for the best interest and rights of the client.</li> <li>8. Assumes case management services for open clients until disposition of case or case manager is identified.</li> <li>9. Coordinates services within other Human Services units.</li> <li>10. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.</li> <li>11. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.</li> <li>12. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.</li> <li>13. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.</li> <li>14. Suggests need for new programs or services to meet unfulfilled client needs to administration's attention.</li> <li>15. Provides consultative services to other agency staff on an as needed basis.</li> <li>16. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.</li> <li>17. Serves as a liaison with psychiatric and community hospitals, law enforcement, detox facilities, and community-based residential facilities (CBRFs), coordinating client care when case managers are not assigned for acute crisis care and stabilization.</li> <li>18. Attends ongoing continuing education training as recommended by supervisor.</li> <li>19. Regular attendance and punctuality required.</li> <li>20. Performs related duties as required or assigned.</li> </ol> |   |                               |                           |
| <b>JOB SPECIFICATION</b>  |   |                               |                           |
| <b>KNOWLEDGE, SKILLS, AND ABILITIES</b>   |   |                               |                           |
| Working knowledge of mental health and AODA assessment, diagnosis and treatment.  |   |                               |                           |
| Working knowledge of client rights, confidentiality, standards of practice and ethics in mental health/AODA field.  |   |                               |                           |
| Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 48, 51, 55, and 75.  |   |                               |                           |
| Working knowledge of community agencies and their programs.   |   |                               |                           |
| Knowledge of agency policies and procedures.  |   |                               |                           |
| Ability to assess client needs, determine realistic goals and develop initial treatment recommendation/referral to meet plan.   |   |                               |                           |
| Ability work with multi-problem clients and their families.   |   |                               |                           |
| Ability to work cooperatively with and communicate effectively with others.   |   |                               |                           |
| Must meet requirements of Dodge County Driver Qualification Policy.   |   |                               |                           |
| <b>EDUCATION AND EXPERIENCE</b>   |   |                               |                           |
| Associate degree and seven (7) years directly related experience and ten (10) C.E.U.'s OR Bachelor's degree and five (5) years directly related experience and ten (10) additional C.E.U.'s. State certification as a social worker with mental health emphasis preferred.  |   |                               |                           |
| <b>WORKING CONDITIONS</b>   |   |                               |                           |
| Office and community emergency assessment. Potential of work in adverse interpersonal situations.   |   |                               |                           |
| <b>PHYSICAL DEMANDS</b>   |   |                               |                           |
| The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.   |   |                               |                           |
| <b>ACKNOWLEDGEMENTS</b>   |   | <b>FOR HUMAN RESOURCE USE</b> |                           |
| <b>EMPLOYEE SIGNATURE:</b>  |   | <b>ANALYST(S):</b>            |                           |
| <b>DATE:</b>  |   | <b>DATE:</b>                  |                           |
| <b>SUPERVISOR SIGNATURE:</b>  |   |                               |                           |
| <b>DATE:</b>  |   |                               |                           |
| The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).  |   |                               |                           |

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"

# DECEMBER SESSION

|  |   |   |
|--|---|---|
| <b>JOB TITLE:</b>  | Psychiatric Therapist II – Clinical Services<br>Intake Worker | <b>FLSA STATUS:</b> Non-exempt                  |
| <b>DEPARTMENT:</b>   | Human Services and Health                                     | <b>REPORTS TO:</b> Clinical Services Supervisor |
| <b>LOCATION:</b>   | Henry Dodge Office Building                                   | <b>DATE:</b> DRAFT                              |
| <b>LABOR GRADE:</b>  | Dodge County Nine (9)   | <b>REVISED:</b>                                 |
| <b>OVERALL PURPOSE/SUMMARY</b>   |   |   |
| Under the general direction of the Clinical Services Supervisor, provides initial assessment of mental health, substance abuse, and other presenting concerns as related to requests for outpatient clinical services. Conducts social history, makes diagnoses, makes recommendations for treatment, and/or refers to appropriate services. Provides on-site, phone, and mobile crisis services and walk-in emergency assessment. Facilitates placements in out-of-home settings, monitors status of placements, and facilitates discharge and linkage with ongoing services. Monitors status of Chapter 51 commitments and Chapter 55 guardianships as needed.   |   |   |
| <b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>   |   |   |
| <ol style="list-style-type: none"> <li>1. Accepts and documents requests for agency services, schedules intake appointments and/or refers for agency services.</li> <li>2. Conducts assessments, social histories and diagnoses according to procedure.</li> <li>3. Provides assessment for emergency acute care.</li> <li>4. Refers for outpatient, inpatient, or residential services, and helps to coordinate and facilitate placements.</li> <li>5. Provides related discharge planning and follow-up linkage with ongoing services.</li> <li>6. Provides phone crisis intervention/TDD services.</li> <li>7. Provides walk-in crisis assessments and interventions.</li> <li>8. Provides on-site mobile crisis assessment and intervention services as needed, including participation in after-hours on-call schedule.</li> <li>9. Completes required agency forms and paperwork in an accurate and timely manner for documentation and billing purposes.</li> <li>10. Advocates for the best interest and rights of the client.</li> <li>11. Assumes case management services for open clients until disposition of case or ongoing case manager is identified.</li> <li>12. Coordinates services within other units of the Human Services and Health Department, and other County Departments as needed.</li> <li>13. Provides referral consultation and coordination to other agencies.</li> <li>14. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.</li> <li>15. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.</li> <li>16. Provides assistance and/or linkage to assistance for clients in need of financial aid, requests for information, and help completing appropriate forms.</li> <li>17. Advocates on behalf of clients to assure their needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.</li> <li>18. Suggests ideas for new programs and/or services to meet unfulfilled client needs.</li> <li>19. Provides consultative services to other agency staff on an as needed basis.</li> <li>20. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.</li> <li>21. Serves as a liaison with psychiatric and community hospitals, law enforcement, detox facilities, and community-based residential facilities (CBRFs), coordinating client care when case managers are not assigned for acute crisis care and stabilization.</li> <li>22. Provides on-site suicide assessment of jail inmates, and collaboration with jail personnel regarding a decision to remove an inmate from suicide watch.</li> <li>23. Provides ongoing counseling of inmates at the County jail facility as requested, and in coordination with the services provided by the jail social worker.</li> <li>24. Provides short-term MH/AODA therapy services to individuals open to the clinic until linkage and transition to an ongoing therapy provider at the clinic is complete.</li> <li>25. Works collaboratively with Dodge County Corporation Counsel relating to cases with a commitment or other legal status.</li> <li>26. Provides information and testimony in court hearings relating to clients as requested, or through subpoena.</li> <li>27. Attends ongoing continuing education training as recommended by supervisor and to maintain licensure.</li> <li>28. Regular attendance and punctuality required.</li> <li>29. Performs related duties as required or assigned.</li> </ol> |   |   |
| <b>JOB SPECIFICATION</b>   |   |   |

Exhibit "B"

PROCEEDINGS OF THE DODGE COUNTY BOARD

Working knowledge of mental health and AODA assessment, diagnosis and treatment.  
Working knowledge of client rights, confidentiality, standards of practice and ethics in mental health/AODA services.  
Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 48, 51, 55, and 75.  
Working knowledge of local and state-wide community agencies and their programs.  
Knowledge of agency policies and procedures.  
Ability to assess client needs, determine realistic goals and develop initial treatment recommendation/referral to meet plan.  
Ability work with clients and families experiencing complex problems and stressors.  
Ability to work cooperatively with and communicate effectively with others, including other units within the Department.  
Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Master's degree in social work, psychology, counseling, or related field, and 3000 hours supervised clinical experience, and/or Medical Assistance Certified for billing. Wisconsin State Certified or certifiable as Independent Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. WI State Substance Abuse Counselor Certification.

WORKING CONDITIONS

Office and community emergency assessment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:  
DATE:  
SUPERVISOR SIGNATURE:  
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):  
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

## DECEMBER SESSION

RESOLUTION NO. 14-48

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

**WHEREAS**, the Dodge County Sheriff's Office has entered into a contract with the federal government for the transportation of federal detainees and the housing of federal detainees in the Dodge County Detention Facility; and,

**WHEREAS**, the Sheriff's Office currently operates a 2008 Diesel Chevrolet 3500 Cargo Van for the purpose of transporting federal detainees, which has traveled in excess of 510,000 miles, has shown signs of unreliability, is near the end of its useful life, and needs to be replaced; and,

**WHEREAS**, the Dodge County Law Enforcement Committee has determined it to be in the best interests of Dodge County to purchase vehicles off the State of Wisconsin Contract (Bid No. 28174-RH) for the purchase of state and municipal vehicles; and,

**WHEREAS**, Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, has been awarded the State of Wisconsin Contract (Bid No. 28174-RH) for the purchase of state and municipal vehicles; and,

**WHEREAS**, Ewald Automotive Group, Inc., has submitted a proposal in the amount of \$38,245 for the purchase of one new 2015 Diesel Chevrolet 3500 Cargo Van, that will be used by the Sheriff's Office for the purpose of transporting federal detainees; and,

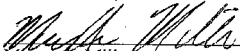
**WHEREAS**, monies sufficient to purchase one new cargo van are included in the 2015 Budget for the Sheriff's Office, and are available in Business Unit 2061, Jail, Account No. .5811, Automotive Equipment;

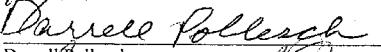
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Dodge County Law Enforcement Committee to purchase from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, one new 2015 Diesel Chevrolet 3500 Cargo Van at a purchase price of \$38,245, that will be used by the Dodge County Sheriff's Office for the purpose of transporting federal detainees; and,

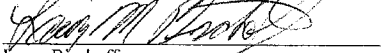
**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of an invoice dated after January 1, 2015, properly approved by the Chief Deputy of the Dodge County Sheriff's Office in a total amount of \$38,245, representing the purchase from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, of one new 2015 Diesel Chevrolet 3500 Cargo Van, the County Clerk is authorized to issue an order upon the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall be taken from Business Unit 2061, Jail, Account No. .5811, Automotive Equipment, of the 2015 Dodge County Budget.

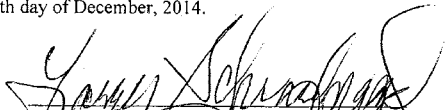
All of which is respectfully submitted this 16th day of December, 2014.


**Dodge County Law Enforcement Committee:**

  
Mary Ann Miller

  
Darrell Pollesch

  
Larry Bischoff

  
Larry Schraufnagel

  
Lisa Derr

# PROCEEDINGS OF THE DODGE COUNTY BOARD

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2015 Budget? ✓ Yes or      No

Fiscal Impact on the adopted 2015 Budget:  
\$ 0

Fiscal Impact reviewed by the Dodge County Finance Committee on 12/9 2014.

*David Frohling*  
David Frohling, Chairman

Dodge County Finance Committee

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 37 NOES 0  
ABSENT       
ABSTAIN 0

*Karen J. Tilsen*  
County Clerk



# DECEMBER SESSION

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RESOLUTION NO. 14- 49

PROPOSED SPEED ZONE DECLARATION  
ON COUNTY TRUNK HIGHWAY SYSTEM

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, the Dodge County Board of Supervisors on November 12, 1953 adopted Resolution No. 10 and on April 20, 1954 adopted Amendment No. 1 to Resolution No. 10 which created the original speed zones on the County Trunk Highway System, and

WHEREAS, previous County Boards have from time to time created additional or amended existing speed zones on the County Trunk Highway System, and

WHEREAS, it is the opinion of the Highway Committee that an amendment to an existing speed zone declaration should be made.

THEREFORE BE IT RESOLVED, the Dodge County Board of Supervisors regularly assembled does hereby repeal the following described speed zone declaration:

CTH M in Sections 5 and 8 in the Town of Chester and the City of Waupun, 45 miles per hour from the south junction of Doty Street in Waupun southerly to the intersection with CTH MM.

THEREFORE BE IT FURTHER RESOLVED, the Dodge County Board of Supervisors does hereby adopt the following described speed zone declaration:

CTH M in Sections 5 and 8 in the Town of Chester and the City of Waupun, 35 miles per hour from the south junction of Doty Street in Waupun southerly to the intersection with Industrial Drive, 45 miles per hour from Industrial Drive to the intersection with CTH MM.

THEREFORE BE IT FURTHER RESOLVED, the Dodge County Highway Commission is hereby authorized and directed to erect the proper signs as per Section 349.11(5) of the

# PROCEEDINGS OF THE DODGE COUNTY BOARD

Wisconsin Statutes and the same be charged to the Marking and Signing Account of the maintenance of the County Trunk Highway System.

All of which is respectfully submitted.

Dated at Juneau, Wisconsin, this 16<sup>th</sup> day of December, 2014.

Vote on Foregoing Resolution

Ayes 32 Noes 0 Absent 1

Adopted December 16, 2014  
RESOLUTION

Raven J. Gibson  
COUNTY CLERK

Harold J. Johnson  
Harold J. Johnson - Chairman

Chester Caine  
Chester Caine - Vice Chairman

Randy Grebel  
Randy Grebel - Secretary

Jeff Berres  
Jeff Berres

William T. Muche  
William T. Muche

DODGE COUNTY HIGHWAY  
COMMITTEE

# DECEMBER SESSION

RESOLUTION NO. 14- 50  
AUTHORITY TO PURCHASE THREE  
66,000 LB. GVW TANDEM DUMP TRUCK CHASSIS

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, it is the opinion of the Highway Committee that the Highway Department truck fleet should be upgraded through the addition of three 66,000 lb. GVW tandem trucks to better meet the summer and winter demands of the Department, and

WHEREAS, the Highway Commission received a quotation for three 66,000 lb. GVW tandem dump truck chassis from Madison Truck Sales (Madison Mack) for \$117,000.00 each for a total of \$351,000.00, and

WHEREAS, the Highway Committee has determined the proposal from Madison Truck Sales (Madison Mack) is in the best interest of Dodge County, and

WHEREAS, these trucks will replace three patrol trucks that will be sold at auction when the replacements are put into service, and

WHEREAS, such authority to purchase must be granted by the County Board of Supervisors in accordance with Resolution No. 80-1 adopted at the April 15, 1980 County Board Session, and,

WHEREAS, funds for the purchase of these trucks are included in the 2015 Highway Department Budget.

THEREFORE BE IT RESOLVED, the Dodge County Board of Supervisors does hereby approve the purchase of three 2015 Mack MP7395C 66,000 lb. GVW tandem axle trucks from Madison Truck Sales (Madison Mack) for \$351,000.00.

THEREFORE BE IT FURTHER RESOLVED, that the purchase cost of these three new trucks shall be charged to Business Unit 3281, Capital Asset Acquisition.

All of which is respectfully submitted this 16th day of December, 2014.

Vote on Foregoing Resolution

Ayes 32 Noes 0 Absent 1

Adopted December 16, 2014

Raven J. Gibson  
RESOLUTION  
COUNTY CLERK

Harold J. Johnson  
Harold J. Johnson - Chairman

Chester Caine  
Chester Caine - Vice Chairman

Randy Grebel  
Randy Grebel - Secretary

Jeff Berres  
Jeff Berres

William T. Muche  
William T. Muche

DODGE COUNTY HIGHWAY COMMITTEE

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2015 budget? X Yes      No

Fiscal Impact on the adopted 2015 Budget:  
\$ - 0 -

Fiscal Impact reviewed by the Dodge County Finance Committee on 12-19, 2014.

David Frohling  
David Frohling, Chairman  
Dodge County Finance Committee

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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RESOLUTION NO. 14-51

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, on February 10, 2014, Dodge County received from the Wisconsin Department of Justice a Treatment Alternatives and Diversion (TAD) Program Grant in the amount of \$187,733, which required a local match amount from Dodge County in the amount of \$46,933; and,

**WHEREAS**, on March 18, 2014, the Dodge County Board of Supervisors adopted Resolution No. 13-59 wherein, among other things, it:

1. Created one benefited, full-time position of *Treatment Alternatives and Diversion Director* in the Dodge County Sheriff's Department, effective March 19, 2014; and,
2. Appropriated TAD Program Grant funds in the amount of \$187,733 to newly-created Business Unit 2063, Treatment Alternatives and Diversion, in the 2014 Dodge County Sheriff's Department Budget, for use by the Sheriff's Department to implement and operate a TAD Program; and,

**WHEREAS**, commencing on March 19, 2014, and continuing up to the present time, the Sheriff's Department has used grant funds to implement and operate a TAD Program, and will continue in 2014 to use grant funds to implement and operate a TAD Program; and,

**WHEREAS**, on December 1, 2014, the Dodge County Human Services and Health Department was notified by the Wisconsin Department of Justice that the Human Services and Health Department was awarded a TAD Program Grant award in the amount of \$187,733, commencing on January 1, 2015, and ending on December 31, 2015, both inclusive; and,

**WHEREAS**, a local match amount of \$46,933 for 2015 TAD Program Grant funds has been included in the 2015 Budget of the Human Services and Health Department; and,

**WHEREAS**, on September 2, 2014, the Human Services and Health Department was notified by the Wisconsin Department of Health Services that the Human Services and Health Department will receive Treatment Alternatives Program (TAP) Program funds from the Wisconsin Department of Health Services in the amount of \$115,000 (no local match will be required) per year, commencing on January 1, 2015, and ending on December 31, 2019, both inclusive; and,

**WHEREAS**, these TAP Program funds will be used by the Human Services and Health Department to implement and operate a TAP Program, commencing on January 1, 2015; and,

**WHEREAS**, there is no requirement that the TAD Program be operated by a specific County Department, but there is a requirement that the TAP Program be operated by a County Human Services Department; and,

**WHEREAS**, the TAD Program and the TAP Program are complementary and it will be beneficial to each of these Programs if both of these Programs are operated by the same County Department; and,

**WHEREAS**, oversight by the Sheriff's Department of the expenditure of TAD Program funds and the administration of the TAD Program and oversight by the Human Services and Health Department of the expenditure of TAP Program funds and the administration of the TAP Program will be an inefficient use of the administrative resources of Dodge County; and,

## DECEMBER SESSION

---

**WHEREAS**, the Law Enforcement Committee and the Human Services and Health Board have studied staffing needs at the Sheriff's Department and the Human Services and Health Department in light of the foregoing facts and conclusions;

**WHEREAS**, as a result of these studies, the Law Enforcement Committee and the Human Services and Health Board have formed the considered conclusions that:

1. One, funded, filled, benefited, full-time position of *Treatment Alternatives and Diversion Director* in the Sheriff's Department should be transferred to the Human Services and Health Department, effective January 1, 2015, by abolishing one funded, benefited, full-time position of *Treatment Alternatives and Diversion Director* in the Sheriff's Department, effective January 1, 2015, and by creating one funded, benefited, full-time position of *Treatment Alternatives and Diversion Supervisor* in the Human Services and Health Department, effective January 1, 2015;
2. The responsibility for the administration of the TAD Program should be transferred from the Sheriff's Department to the Human Services and Health Department, effective January 1, 2015;
3. 2015 TAD Program Grant funds in the amount of \$100,000, should be reappropriated from Sheriff's Department Business Unit 2063, Treatment Alternatives and Diversion, to proper revenue and expenditure object accounts in Human Services and Health Department Business Unit 4846, Chemical Dependency – Treatment Alternatives and Diversion Grant; and,
4. 2015 TAD Program funds in the amount of \$87,733 should be appropriated to proper revenue and expenditure object accounts in Human Services and Health Department Business Unit 4846, Chemical Dependency – Treatment Alternatives and Diversion Grant; and,

**WHEREAS**, a job description for the position of *Treatment Alternatives and Diversion Director* in the Sheriff's Department has been marked for identification as Exhibit "A" and has been attached hereto; and,

**WHEREAS**, a DRAFT job description for the proposed position of *Treatment Alternatives and Diversion Supervisor* in the Human Services and Health Department has been marked for identification as Exhibit "B" and has been attached hereto;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Transfers one, funded, filled, benefited, full-time position of *Treatment Alternatives and Diversion Director* in the Dodge County Sheriff's Department to the Dodge County Human Services and Health Department, effective January 1, 2015, by abolishing one funded, benefited, full-time position of *Treatment Alternatives and Diversion Director* in the Sheriff's Department, effective January 1, 2015, and by creating one funded, benefited, full-time position of *Treatment Alternatives and Diversion Supervisor* in the Human Services and Health Department, effective January 1, 2015;
2. Transfers the responsibility for the administration of the Treatment Alternatives and Diversion Program from the Sheriff's Department to the Human Services and Health Department, effective January 1, 2015;


# PROCEEDINGS OF THE DODGE COUNTY BOARD

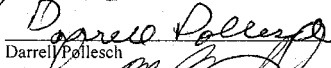
3. Reappropriates 2015 Treatment Alternatives and Diversion Program Grant funds in the amount of \$100,000 from Sheriff's Department Business Unit 2063, Treatment Alternatives and Diversion, to proper revenue and expenditure object accounts in Human Services and Health Department Business Unit 4846, Chemical Dependency – Treatment Alternatives and Diversion Grant; and,
4. Appropriates 2015 TAD Program funds in the amount of \$87,733 to proper revenue and expenditure object accounts in Human Services and Health Department Business Unit 4846, Chemical Dependency – Treatment Alternatives and Diversion Grant.

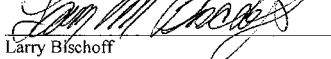
\* Amendment: See page 4

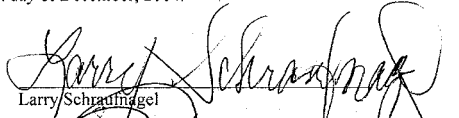
All of which is respectfully submitted this 16th day of December, 2014.

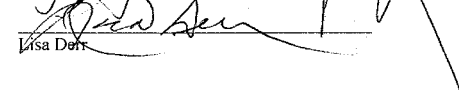
## Dodge County Law Enforcement Committee:

  
Mary Ann Miller


  
Darrell Pollesch

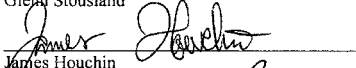
  
Larry Bischoff

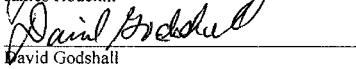
  
Larry Schraufnager

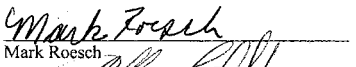
  
Lisa Dorn

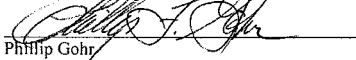
## Dodge County Human Services and Health Board:

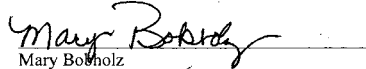
  
Glenn Stousland


  
James Houchin

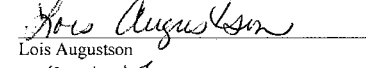
  
David Godshall

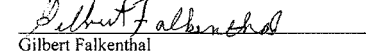
  
Mark Roesch

  
Phillip Gohr

  
Mary Boholz

  
Clem Hoelzel

  
Lois Augustson

  
Gilbert Falkenthal

### FISCAL NOTE:

Is the referenced expenditure included in the adopted 2015 Budget? ☒ Yes or ☐ No

Fiscal Impact on the adopted 2015 Budget:

\$ 87733 Revenue 47233 Exp

Fiscal Impact reviewed by the Dodge County Finance Committee on 12/9, 2014.

  
David Frohling, Chairman  
Dodge County Finance Committee

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 32 NOES 0

ABSENT 1

ABSTAIN 0

  
Karen J. Nelson  
County Clerk

## DECEMBER SESSION

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### A MOTION TO AMEND RESOLUTION NO. 14-51

I have made a motion to amend Resolution No. 14-51 by adding the following language to Resolution No. 14-51, in a new Paragraph immediately below subparagraph 4 on Page 3, and immediately above the Paragraph on Page 3 that reads "All of which is respectfully submitted this 16<sup>th</sup> day of December, 2014.":

**"BE IT FINALLY RESOLVED,** that, in the event that, at any time in the future, Dodge County does not receive Treatment Alternatives and Diversion Program Grant funds from the State of Wisconsin, then, effective immediately upon the expenditure of all Treatment Alternatives and Diversion Program Grant funds that were previously received by Dodge County from the State of Wisconsin, and without the need for any further action by the Dodge County Board of Supervisors:

1. The full-time, benefited position of *Treatment Alternatives and Diversion Supervisor* in the Human Services and Health Department shall be abolished; and,
2. Existing contracts for any and all contracted positions in the Human Services and Health Department that are funded by Treatment Alternatives and Diversion Program Grant funds shall be terminated."

Dated this 16<sup>th</sup> day of December, 2014.

Glenn W. Stousland  
Dodge County Board Supervisor  
Dodge County Supervisory District No. 31

# PROCEEDINGS OF THE DODGE COUNTY BOARD

|   |   |
|---|---|
| <b>DEPARTMENT:</b> Sheriff's Department<br><b>LOCATION:</b> Henry Dodge Office Building<br><b>LABOR GRADE:</b> Dodge County Eight (8)   | <b>REPORTS TO:</b> Sheriff<br><b>DATE:</b> 3/19/2014<br><b>REVISED:</b> |
| <b>OVERALL PURPOSE/SUMMARY</b><br>Under the general direction of the Sheriff and in conjunction with Public Defender and the District Attorney's Office, administer and advise all aspects of the TAD Program including development of the program according to the design and implementation strategy and goals and objectives outlined in the Grant application, as well as the advancement, expansion and modification of the program as it evolves.   |   |
| <b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b><br><ol style="list-style-type: none"> <li>1. Conduct face to face interview/assessment/screening selection process along with verification of collected data.</li> <li>2. Prepare sentence modification recommendations and informational reports for Judicial Officials/DA/offender/defense counsel.</li> <li>3. Monitor offender's compliance of program including plan-treatment meeting attendance and track monitoring bracelet(s).</li> <li>4. Preside over TAD Advisory Committee meetings and facilitate Committee recommendations.</li> <li>5. Collect, analyze and report program data to the courts, State of Wisconsin and NIC</li> <li>6. Facilitate drug testing.</li> <li>7. Develop, apply and reinforce TAD policies and procedures in accordance with Act 25.</li> <li>8. Conduct meetings and trainings with various departments and key stakeholders.</li> <li>9. Communicate regularly with offenders; their employers, families, the courts and the treatment providers.</li> <li>10. Conduct criminal background checks to include state and national criminal records, arrests, dispositions, present criminal justice status and history of failure to appear.</li> <li>11. Attend court hearings to answer questions concerning pretrial investigation reports, explain conditions of release, sanctions for non-compliance and to facilitate release of defendants whose release has been ordered by the court.</li> <li>12. Conduct follow-up reviews of defendants unable to meet the conditions of release to ascertain if eligibility criteria and/or new information allows for program eligibility.</li> <li>13. Develop and implement Court date reminder procedures, which includes contacting the program participants 3 days in advance of hearings.</li> <li>14. Evaluate, validate, modify and/or change assessment instruments as the program evolves.</li> <li>15. Establish and adhere to effective case management and compliance monitoring practices.</li> <li>16. Document and record all participant and program outcomes.</li> <li>17. Supervises the work of the TAD Assistant.</li> <li>18. Regular attendance and punctuality required.</li> <li>19. Performs related duties as may be required or assigned.</li> </ol> |   |
| <b>JOB SPECIFICATION</b><br><b>KNOWLEDGE, SKILLS, AND ABILITIES</b><br>Through knowledge of applicable state statutes, county ordinances, and departmental policies, rules, procedures and program objectives.<br>Through knowledge of computer programs, utilizing word processing and spreadsheet applications.<br>Ability to understand and apply applicable laws.<br>Ability to solve problems, make critical decisions and communicate effectively.<br>Exceptional organizational skills, logic and sound judgment.<br>Exceptional interpersonal skills for interaction and communication with interagency and intra-agency County professionals.<br>Ability to use resourcefulness to manage diverse working relationships.<br>Must meet requirements of Dodge County Driver Qualification Policy.  |   |
| <b>EDUCATION AND EXPERIENCE</b><br>High school diploma or equivalent, three (3) or more years of Law Enforcement related work experience. High preference given to those with an Associate degree in criminal justice, correctional science, police science or have 60 credits in a related field, Corrections Jail Management Course or supervisory experience.  |   |
| <b>WORKING CONDITIONS</b><br>Normal office working environment. Nearly constant work in adverse interpersonal situations. Frequent time pressure  |   |
| <b>PHYSICAL DEMANDS</b><br>The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.  |   |
| <b>ACKNOWLEDGEMENTS</b><br><b>EMPLOYEE SIGNATURE:</b><br><b>DATE:</b><br><b>SUPERVISOR SIGNATURE:</b><br><b>DATE:</b>   | <b>FOR HUMAN RESOURCE USE</b><br><b>ANALYST(S):</b><br><b>DATE:</b>     |

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*)  
 THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"



# DECEMBER SESSION

|  |   |                               |                                     |
|--|---|-------------------------------|-------------------------------------|
| <b>JOB TITLE:</b>  | Treatment Alternatives and Diversion (TAD) Supervisor | <b>FLSA STATUS:</b>           | Non-Exempt                          |
| <b>DEPARTMENT:</b>   | Human Services and Health                             | <b>REPORTS TO:</b>            | Director of Human Services & Health |
| <b>LOCATION:</b>   | Henry Dodge Office Building                           | <b>DATE:</b>                  | 3/19/2014                           |
| <b>LABOR GRADE:</b>  | Dodge County Eight (8)                                | <b>REVISED:</b>               | DRAFT                               |
| <b>OVERALL PURPOSE/SUMMARY</b>   |   |                               |                                     |
| Under the general direction of the of the Director of Human Services and Health and in conjunction with the Sheriff, Public Defender and the District Attorney's Office, administer and advise all aspects of the TAD Program including development of the program according to the design and implementation strategy and goals and objectives outlined in the Grant application, as well as the advancement, expansion and modification of the program as it evolves.  |   |                               |                                     |
| <b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>   |   |                               |                                     |
| <ol style="list-style-type: none"> <li>1. Conduct face-to-face interview/assessment/screening selection process along with verification of collected data.</li> <li>2. Prepare sentence modification recommendations and informational reports for Judicial Officials/DA/offender/defense counsel.</li> <li>3. Monitor offender's compliance of program including plan-treatment meeting attendance and track monitoring bracelet(s).</li> <li>4. Preside over TAD Advisory Committee meetings and facilitate Committee recommendations.</li> <li>5. Collect, analyze and report program data to the courts, State of Wisconsin and NIC.</li> <li>6. Develop, apply and reinforce TAD policies and procedures in accordance with Act 25.</li> <li>7. Conduct meetings and trainings with various departments and key stakeholders.</li> <li>8. Communicate regularly with offenders; their employers, families, the courts and the treatment providers.</li> <li>9. Conduct criminal background checks to include state and national criminal records, arrests, dispositions, present criminal justice status and history of failure to appear.</li> <li>10. Attend court hearings to answer questions concerning pretrial investigation reports, explain conditions of release, sanctions for non-compliance and to facilitate release of defendants whose release has been ordered by the court.</li> <li>11. Conduct follow-up reviews of defendants unable to meet the conditions of release to ascertain if eligibility criteria and/or new information allows for program eligibility.</li> <li>12. Develop and implement court date reminder procedures, which includes contacting the program participants 3 days in advance of hearings.</li> <li>13. Evaluate, validate, modify and/or change assessment instruments as the program evolves.</li> <li>14. Establish and adhere to effective case management and compliance monitoring practices.</li> <li>15. Document and record all participant and program outcomes.</li> <li>16. Facilitate drug testing, electronic monitoring or other identified supportive services for program participants.</li> <li>17. Supervises the work of the TAD Assistant, Counselors, Assessors, or other assigned staff as dictated by grant and state requirements.</li> <li>18. Write, or participate in writing ongoing grant proposals to maintain program funding.</li> <li>19. Coordinate TAD program components with Treatment Alternatives Program (TAP) to provide services as outlined in each respective grant.</li> <li>20. Supervise fiscal requirements of the TAD grant in conjunction with Dodge County Grant Administrator.</li> <li>21. Regular attendance and punctuality required.</li> <li>22. Performs related duties as may be required or assigned.</li> </ol> |   |                               |                                     |
| <b>JOB SPECIFICATION</b>   |   |                               |                                     |
| <b>KNOWLEDGE, SKILLS, AND ABILITIES</b>  |   |                               |                                     |
| Thorough knowledge of applicable state statutes, county ordinances, and departmental policies, rules, procedures and program objectives.   |   |                               |                                     |
| Thorough knowledge of computer programs, utilizing word processing and spreadsheet applications.   |   |                               |                                     |
| Ability to understand and apply applicable laws.   |   |                               |                                     |
| Ability to solve problems, make critical decisions and communicate effectively.  |   |                               |                                     |
| Exceptional organizational skills, logic and sound judgment.   |   |                               |                                     |
| Exceptional interpersonal skills for interaction and communication with interagency and intra-agency County professionals.   |   |                               |                                     |
| Ability to use resourcefulness to manage diverse working relationships.  |   |                               |                                     |
| Must meet requirements of Dodge County Driver Qualification Policy.  |   |                               |                                     |
| <b>EDUCATION AND EXPERIENCE</b>  |   |                               |                                     |
| High school diploma or equivalent, with three (3) or more years of Law Enforcement or Criminal Justice related work experience. High preference given to those with an Associate degree or Bachelor's degree in criminal justice, correctional science, police science or have 60 credits in a related field.  |   |                               |                                     |
| Corrections Jail Management Course or supervisory experience.  |   |                               |                                     |
| <b>WORKING CONDITIONS</b>  |   |                               |                                     |
| Normal office working environment. Nearly constant work in adverse interpersonal situations. Frequent time pressure.   |   |                               |                                     |
| <b>PHYSICAL DEMANDS</b>  |   |                               |                                     |
| The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.  |   |                               |                                     |
| <b>ACKNOWLEDGEMENTS</b>  |   | <b>FOR HUMAN RESOURCE USE</b> |                                     |
| <b>EMPLOYEE SIGNATURE:</b>   |   | <b>ANALYST(S):</b>            |                                     |
| <b>DATE:</b>   |   | <b>DATE:</b>                  |                                     |
| <b>SUPERVISOR SIGNATURE:</b>   |   |                               |                                     |
| <b>DATE:</b>   |   |                               |                                     |
| The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*)  |   |                               |                                     |

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

## **PROCEEDINGS OF THE DODGE COUNTY BOARD**

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Resolution 14-52 – Grant Finance Committee Authority to Appropriate Funds and to Transfer Funds Between Business Units of an Individual County Department – Finance and Executive Committee was defeated. December 16, 2014 kjg

## DECEMBER SESSION

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ORDINANCE NO. 933

AN ORDINANCE AMENDING CHAPTER 19 – PARKS AND RECREATION, OF THE CODE OF ORDINANCES, DODGE COUNTY, WISCONSIN, AND AMENDING CHAPTER 30 – CONSTRUCTION AND EFFECT OF ORDINANCES, OF THE CODE OF ORDINANCES, DODGE COUNTY, WISCONSIN, TO AMEND SECTION 30.04(4)(b), SCHEDULE OF DEPOSITS, TO SET FORTH A DEPOSIT SCHEDULE.

WHEREAS, pursuant to Section 59.52(6), of the *Wisconsin Statutes*, the Dodge County Board of Supervisors may enact and enforce ordinances to acquire, control, develop, operate, and maintain County owned parks and recreation areas and associated facilities to further the safety, health, comfort, morals, and welfare of all persons while within the limits of County parks and recreation areas and associated facilities; and,

WHEREAS, Chapter 19 of the Dodge County Code of Ordinances regulates Dodge County parks and recreational areas and associated facilities; and,

WHEREAS, changes have occurred to the Dodge County Park System and applicable State laws, which makes it necessary to update, revise, and keep current the Code of Ordinances of Dodge County, Wisconsin; and,

WHEREAS, Section 30.04(1), of the Code of Ordinances, Dodge County, Wisconsin, requires a forfeiture for a conviction for a violation of any of the ordinances; and,

WHEREAS, Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin, sets forth the schedule of deposits required for various ordinance violations, including ordinances with a statutory counterpart; and,

WHEREAS, a deposit must be created for a violation of the Code of Ordinances, Dodge County, Wisconsin, for inclusion in Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin;

SO NOW, THEREFORE,

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DODGE DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 19 of the Code of Ordinances, Dodge County, Wisconsin, is hereby amended to read as follows:

\*\*\*Additions in text are indicated by **underline and bold-faced type**; deletions by ~~single strikethrough~~\*\*\*

# PROCEEDINGS OF THE DODGE COUNTY BOARD

## Chapter 19

### PARKS AND RECREATION

- 19.01 Purpose
- 19.02 Applicability
- 19.03 Terms and Definitions
- 19.04 Prohibited Activities and Park Regulations
- 19.05 Park Hours
- 19.06 Fees and Charges
- 19.07 Penalties
- 19.08 Enforcement

#### **19.01 PURPOSE.**

The purpose of this chapter shall be to:

- (1) Protect the County parks and recreation areas and associated facilities from fire, abuse, vandalism and other potential damage rendering activities;
- (2) Maximize the enjoyment of recreational pursuits for all park users by limiting conflicts;
- (3) Control and regulate vehicular and recreational traffic and maintain general order;
- (4) Further the safety, health, comfort, morals and welfare of all persons while within the limits of the County parks.

#### **19.02 APPLICABILITY.**

This chapter shall apply to the following Dodge County Parks and recreational facilities: Astico, Derge, **Harnischfeger**, Horicon Ledge, **Nitschke Mounds**, the Wild Goose State Trail, the Dodge County Snowmobile Trail, the Dodge County All Terrain Vehicle Trail and properties or facilities subsequently added to the Dodge County Park System **or under the jurisdiction of the Dodge County Planning, Development and Parks Committee.**

#### **19.03 TERMS AND DEFINITIONS.**

For the purpose of this chapter, the following definitions apply:

**Camping Unit.** Any portable device, no more than 400 square feet in area used as a temporary **dwelling shelter**, including but not limited to a camping vehicle, trailer, motor home, bus, van, **pick-up truck or tent**, ~~sleeping bag or any other unit which may serve the intended purpose of providing a single shelter on a temporary basis.~~

**Committee.** The Dodge County Planning, **Development and Parks** and ~~Surveyor~~ Committee or any successor committee duly charged by the Dodge County Board of Supervisors with the Dodge County Park System responsibilities and jurisdiction.

## DECEMBER SESSION

---

Department. The Dodge County **Land Resources and Parks** Planning and Development Department or any successor Department duly charged by the Committee or Dodge County Board of Supervisors with the administrative and day to day operations of the Dodge County Park System.

Family. A parent(s) or guardian(s) with their children and not more than 2 lineal relatives or not more than 2 guests. **Principal campsite occupant and persons related to that person as spouse, child, parent, grandparent, sibling or grandchild, or the spouse's child, parent, grandparent, sibling or grandchild.**

Group Campsite. A designated piece of land within a campground park for overnight camping use by more than 6 campers.

Individual Campsite. A designated piece of land within a campground park for overnight camping use by not more than 6 campers unless all are members of a family.

**Juvenile Group. A group made up of juvenile members of an established organization and under the leadership of at least one competent, mature adult for each 10 juveniles in the group and using any number of camping units or occupying a group campground.**

Park. Includes the recreational grounds, buildings and facilities thereon, and waters therein or other recreational areas or facilities which are under the jurisdiction of the Committee.

Permit. Written authorization for specific activities or specific uses of facilities or areas for specific time periods.

Person. Any individual, organization, firm, partnership, **company**, corporation or association of persons.

Shelter. Park buildings or structures designated for individual or group picnics, meetings, tournaments or other gatherings.

**Special Use Permit. A permit issued by the Committee or Department to allow an applicant to undertake an activity in a park, trail or recreational property under the Department's jurisdiction that would normally be prohibited under this ordinance or established policies. Conditions and fees may be established for the requested use.**

Structure. Any building, shelter, bench, table, sign, post or other park facility.

### **19.04 PROHIBITED ACTIVITIES AND PARK REGULATIONS.**

The following activities shall be prohibited in any Dodge County Park unless prior **documented** written approval **or Special Use Permit** is obtained from the Department:

- (1) HORSES.
  - (a) The riding of horses in any park except in specifically designated or posted areas.
  - (b) The riding of horses in a reckless manner.

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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(c) The riding or walking of horses on the limestone surfacing of the Wild Goose State Trail except at designated crossings **or designated sections.**

(d) **Failure of** horse riders or owners ~~to~~ shall clean up and properly dispose of any feces deposited by their horses, except when using designated horse trails.

## (2) PETS AND ANIMALS.

(a) **Unless otherwise posted,** bringing, carrying or otherwise allowing any pet or animal, domestic or wild, to enter into any county park **or county operated trail,** unless such pet or animal is kept on a leash less than 8 feet in length **and** ~~or~~ is effectively restrained **and** ~~or~~ under the owner's control at all times.

(b) **Failure of** pet or animal owners ~~to~~ shall clean up and properly dispose of any feces deposited by their pets or animals.

## (3) TRAVEL AND PARKING OF MOTORIZED VEHICLES.

(a) ~~Operating The riding of~~ all terrain vehicles, **utility terrain vehicles,** snowmobiles or any motorized vehicle in any park **or trail** except in specifically designated or posted areas **and at times as specified on trail status line at (920) 386-3705.**

(b) The riding of all terrain vehicles, **utility terrain vehicles,** snowmobiles or any motorized vehicle in a reckless manner **or in excess of posted speed limits.**

(c) **Using or operating a Power-Driven Mobility Device on any park or trail without a permit issued by the Department.** ~~Operating any motorized or recreational vehicle in excess of posted speed limits.~~

(d) Parking a vehicle or trailer so as to block any road, trail or access way.

(e) Parking any vehicle at the front gates of any park, ~~or along roads abutting the park during closed hours.~~

(f) Operating, driving or parking of any vehicle except on proper drives and parking areas.

(g) Operating any unauthorized motorized ~~or recreational~~ vehicle on the Wild Goose State Trail.

**(h) Leaving a vehicle unattended without prior Departmental approval for more than 48 hours under such circumstances as to cause the vehicle to reasonably appear to have been abandoned. An abandoned vehicle shall constitute a public nuisance.**

## (4) GARBAGE AND WASTE DUMPING.

(a) Littering or disposing of waste material in other than designated waste receptacles.

(b) Dumping or depositing any material, trash or garbage in any park, unless produced in the park during use of the park.

## DECEMBER SESSION

---

(5) FIRES AND FIREWOOD.

- (a) Starting or maintaining a fire outside of designated stoves, cooking grills, fire rings or pits.
- (b) Leaving a fire unattended.
- (c) Starting or maintaining a fire during a posted burning or fire ban.
- (d) Removing firewood from firewood storage area without purchasing.

**(e) Possessing or bringing in any firewood from outside the park boundary, unless otherwise posted at the park.**

(6) VEGETATION AND WILDLIFE.

- (a) Cutting, chopping, removing, writing on or otherwise damaging any live or standing trees or shrubs.
- (b) Picking, trampling, or otherwise unnecessarily damaging any plants, flowers, shrubs, trees, vines or things of a similar nature growing or planted upon the premises of any park.
- (c) Unnecessarily disturbing, harassing, trapping, killing, injuring or attempting to injure any animals or birds, wild or domestic, or their nests, eggs, homes or feeders.

(7) WEAPONS, FIREARMS, FIREWORKS, HUNTING AND TRAPPING.

- (a) Possessing or having control of any firearm or airgun as defined in § 939.22, Wis. Stats., unless it is unloaded and enclosed in a carrying case **or unless the possessor has a concealed carry license.**
- (b) Carrying a bow unless it is unstrung or enclosed in a carrying case.
- (c) Hunting, discharging or causing the discharge of any fireworks, missile from any firearm, sling shot, bow and arrow, air rifle, **paintball gun,** or any other weapon, within, from, into or across the boundaries of any park.
- (d) Constructing any shed, hunting stand, blind or other private structure within, on or over any park
- (e) Trapping or laying of any traps within any park.

**(f) Possessing or bringing a firearm inside park buildings which are posted with signs that provide notice that firearms are not allowed in the building.**

(8) CAMPING.

- (a) Camping overnight in any park or area not designated specifically for camping.
- (b) Occupying an individual campsite in violation of maximum site limits of 6 persons ~~or one family,~~ **unless by a Family or a Juvenile Group.**

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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- (c) Camping or occupying a designated campsite without a camping permit.
- (d) Setting up a camping unit or equipment beyond the limits of an individual campsite.
- (e) Remaining on a campsite after 1:00 p.m. on the day in which the camping permit expires, unless a new camping permit or prior approval from Department is obtained.
- (f) Leaving a camping unit unoccupied for more than 48 consecutive hours without prior approval from Department.
- (g) Camping when under the age of 18 without being accompanied by an adult or without written consent of parents or guardians.
- (h) Setting up extra camping unit(s) on a campsite without paying additional camping unit fees.**

(9) VANDALISM AND DISTURBANCES.

- (a) Interfering, disturbing or harassing any person or party holding a valid written permit and conducting their park use in compliance with their permit and provisions of this chapter.
- (b) Engaging in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct tending to create a breach of the peace.
- (c) Destroying, defacing, removing or otherwise tampering or causing damage to any park structure, machinery, ~~or~~ equipment, or property.
- (d) Destroying, defacing, removing or otherwise tampering or causing damage to the property of others.
- (e) Removing or vandalizing any object of archaeological, historical interest including any man-made article or implement originating from earlier cultures.
- (f) Using any sound amplification device, sound truck, loudspeaker, generator or other device that produces excessive, loud or unusual noises, except for park sponsored events or unless with prior Department approval.
- (g) Distributing, posting, or displaying of any advertisement, sign or other literature.
- (h) Selling or offering for sale any tangible or intangible item or soliciting for any trade, occupation, business or profession, unless part of a park sponsored event.
- (i) Landing of aircraft or dropping of parachutists or objects from the air.
- (j) Interfering with or in any manner hindering any employee of the Department while carrying out their duties.
- (k) Using metal detectors in any park property without prior approval from Department.**
- (l) Placing a geocache in any park property without prior approval from Department.**



## DECEMBER SESSION

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### (10) MISCELLANEOUS ACTIONS.

- (a) Entering any building or area contrary to posted notice.
- (b) Entering or using park facilities, trails or grounds during closed hours or contrary to posted notice.
- (c) Possessing, using or delivering any controlled substance unless such possession, use or delivery is authorized by the Uniform Controlled Substances Act, Ch. 961, Wis. Stats.
- (d) Holding, possessing or consuming of intoxicating liquor or fermented malt beverages by underage persons.
- (e) Bringing glass beer bottles or containers into any park.
- (f) Mooring of any watercraft on the shores or in the waters of any park during closed hours, unless a registered camper, for more than 2 consecutive nights.
- (g) Launching or docking of any boat or watercraft, except at designated areas.
- (h) Using designated campsites for picnicking.
- (i) Cleaning of fish in other than designated areas.
- (j) Constructing or causing construction of a driveway, pathway or other access way across, on or into any County park. Any driveway, pathway or other access way proposed shall be subject to any conditions deemed necessary by the Department or Committee, including, but not limited to location, width, grade, and materials.
- (k) Engaging in an activity which a permit is required without obtaining a permit.
- (l) Engaging in climbing activities with the use of attachments, such as ropes and climbing anchors, on buildings, trees, Ledge rock, boardwalks or other similar structures or natural features.

### 19.05 PARK HOURS.

- (1) Park hours shall be from 7:00 a.m. to 8:30:00 p.m. for Astico Park, Derge Park, Harnischfeger Park, Horicon Ledge Park, and Nitschke Mounds Park, and ~~Derge Park.~~
- (2) The Department may establish and post different hours for the above listed parks or other parks and recreation areas, when and where it is deemed appropriate.
- (3) The Department or the County Sheriff or his the Sheriff's designee shall have full authority to close any park or part of any park at any time in cases of emergency or where circumstances require it in order to protect the public and/or park facilities.
- (4) It shall be unlawful for any person to be in any County park outside of park hours, unless otherwise posted, except registered campers in designated campgrounds, or persons using the

# PROCEEDINGS OF THE DODGE COUNTY BOARD

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Derge Park boat launch or shoreline for the sole purpose of fishing or boating, or persons using the Wild Goose State Trail for the sole purpose of recreating by hiking, biking, snowmobiling, ATV riding or other authorized trail activity.

## 19.06 FEES AND CHARGES.

(1) The Committee shall have the authority to require permits and/or establish fees as are deemed necessary for the use of any facility, equipment, shelter, or land area, or for the reservation of such areas. Fees shall be in accordance with the Dodge County Planning and Development Department Fee Schedule ~~[§ 30.04 of this Code]~~ **as adopted or amended by the Committee.**

(2) It shall be unlawful to use such areas without obtaining the required permit or authorization and payment of such fee or charge in advance.

## 19.07 PENALTIES.

(1) Any violation of any of the provisions of this chapter ~~by any member of a permit holding party;~~ may be grounds to revoke any issued permits or authorizations and/or may result in being removed from the park and denied future permits for a period not to exceed one year.

(2) Any person who violates any of the provisions of this chapter, shall forfeit to Dodge County ~~not less than \$5.00 nor more than \$500.00 together with costs of prosecution and restitution for damage of property~~ **amounts as specified in the Penalty Provisions § 30.04 of this Code of Ordinances.** The judgment so obtained may be enforced in the same manner as any civil judgment. Any person who has the ability to pay such forfeiture but refuses to do so, may be referred to the committing court.

(3) In addition to the penalty above, any person damaging property of the park or of another person shall remain liable in a civil action for the amount of that damage.

## 19.08 ENFORCEMENT.

Any law enforcement officer may arrest any offender whom ~~he~~ **the officer** may detect in violation of any of the provisions of this chapter. The officer shall have at all times the right to enter the premises of any building, structure or enclosure in any park for the purpose of inspection or investigating disturbances. This chapter provides special authority to any municipality, county or state officer to act as the agent of Dodge County in inspection or investigating disturbances.

Section 2. Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin, is hereby amended as shown in the attached Schedule "A", which is hereby adopted by reference as part of this ordinance, for violations of Chapter 19 of the Code of Ordinances, Dodge County, Wisconsin.

Section 3. This Ordinance shall be in full force and effect upon enactment and publication as required by law.

Section 4. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

## DECEMBER SESSION

Respectfully submitted this 17th day of November, 2014.

### Dodge County Planning Development and Parks Committee

Thomas J. Schaefer  
Thomas Schaefer

Joseph Marsik  
Joseph Marsik

Randy Grebel  
Randy Grebel

Janice Bobholz  
Janice Bobholz

Allen Behl  
Allen Behl

Enacted and approved this 16th day of December, 2014.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 16 2014

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

Karen J. Gibson  
Karen J. Gibson, County Clerk

# PROCEEDINGS OF THE DODGE COUNTY BOARD

Schedule "A"

| Ordinance           | Offense   | Deposit | Court Costs | Penalty Sur-charge 26% | Jail Sur-charge | Crime Lab and Drug | Court Support | Justice Info. | Total Cash Deposit |
|---------------------|---|---------|-------------|------------------------|-----------------|--------------------|---------------|---------------|--------------------|
| 19.04(1)a—ed        | Parks/horses/failure to clean up after horses   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(1)d           | Parks/failure to clean up after horses  | 25.00   | 25.00       | 6.50                   | 40.00           | 13.00              | 68.00         | 21.50         | 169.00             |
| 19.04(2)a-b         | Parks/pets and animals/failure to clean up after pets and animals   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(2)b           | Parks/failure to clean up after pets and animals  | 25.00   | 25.00       | 6.50                   | 40.00           | 13.00              | 68.00         | 21.50         | 169.00             |
| 19.04(3)a, c, & h   | Parks/motorized vehicles or recreational vehicles on Wild Goose Trail or in other unauthorized areas, unauthorized PDMD's, abandoned vehicles   | 100.00  | 25.00       | 26.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 263.50             |
| 19.04(3)b, ed, e, f | Parks/recklessness or speeding and parking during closed hours, operating or parking in unauthorized area or blocking road, trail or access way | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(3)d-f         | Parks/operating or parking in unauthorized area or blocking road, and trail or access way   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(4)a           | Parks/littering   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(4)b           | Parks/dumping garbage   | 100.00  | 25.00       | 26.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 263.50             |
| 19.04(5)a, b, c     | Parks/fires outside designated areas, unattended, during ban  | 25.00   | 25.00       | 6.50                   | 10.00           | 13.00              | 68.00         | 21.50         | 169.00             |
| 19.04(5)b           | Parks/unattended fire   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(5)c           | Parks/fire during posted ban  | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(5)d, e        | Parks/theft of firewood, illegal firewood   | 50.00   | 25.00       | 13.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 200.50             |
| 19.04(6)a           | Parks/cutting, removing or damaging trees or shrubs   | 200.00  | 25.00       | 52.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 389.50             |
| 19.04(6)b           | Parks/picking or damaging plants and flowers  | 25.00   | 25.00       | 6.50                   | 10.00           | 13.00              | 68.00         | 21.50         | 169.00             |
| 19.04(6)c           | Parks/molesting animals or birds  | 25.00   | 25.00       | 6.50                   | 10.00           | 13.00              | 68.00         | 21.50         | 169.00             |
| 19.04(7)a—ef        | Parks/weapons, fireworks, hunting and trapping  | 200.00  | 25.00       | 52.00                  | 10.00           | 13.00              | 68.00         | 21.50         | 389.50             |

\*\*\* Additions in text are indicated by underline and **bold-faced type**; deletions by ~~single-strike through~~. \*\*

NOTE: THIS IS A PARTIAL PRINT OUT OF THE ORDINANCE DEPOSIT SCHEDULE, WHICH ONLY REFLECTS CHANGES MADE TO CHAPTER 19 AS AMENDED BY ORDINANCE NO.

# DECEMBER SESSION

Schedule "A"

| <i>Ordinance</i>   | <i>Offense</i>   | <i>Deposit</i> | <i>Court Costs</i> | <i>Penalty Sur-charge 20%</i> | <i>Crime Lab and Jail Sur-charge</i> | <i>Court Support</i> | <i>Justice Info.</i> | <i>Total Cash Deposit</i> |
|--------------------|--|----------------|--------------------|-------------------------------|--------------------------------------|----------------------|----------------------|---------------------------|
| 19.04(8)a—ed       | Parks/camping without permit, in violation of site limits, or in nondesignated areas, <u>extra units without paying fee</u>              | 25.00          | 25.00              | 6.50                          | 10.00                                | 68.00                | 21.50                | 169.00                    |
| 19.04(8)e-h        | Parks/violating limits of campsite, remaining on campsite after permit expires, leaving campsite more than 48 hours and underage camping | 25.00          | 25.00              | 6.50                          | 13.00                                | 68.00                | 21.50                | 169.00                    |
| 19.04(9)a, b       | Parks/disturbing and harassing campers, and disorderly conduct   | 100.00         | 25.00              | 26.00                         | 13.00                                | 68.00                | 21.50                | 263.50                    |
| 19.04(9)c—e        | Parks/damage to or removing park property, property of others, or historical objects   | 200.00         | 25.00              | 52.00                         | 13.00                                | 68.00                | 21.50                | 389.50                    |
| 19.04(9)f          | Parks/excessive noise  | 50.00          | 25.00              | 13.00                         | 13.00                                | 68.00                | 21.50                | 200.50                    |
| 19.04(9)g, h, k, l | Parks/distributing or displaying and selling or soliciting, <u>metal detecting or geocache placement without approval</u>                | 25.00          | 25.00              | 6.50                          | 13.00                                | 68.00                | 21.50                | 169.00                    |
| 19.04(9)i          | Parks/aircraft or objects from air   | 100.00         | 25.00              | 26.00                         | 13.00                                | 68.00                | 21.50                | 263.50                    |
| 19.04(9)j          | Parks/ <u>preventing or interfering with employee duties</u>   | 100.00         | 25.00              | 26.00                         | 13.00                                | 68.00                | 21.50                | 263.50                    |
| 19.04(10)a, b      | Parks/entering contrary to posted notice or closed hours   | 200.00         | 25.00              | 52.00                         | 13.00                                | 68.00                | 21.50                | 389.50                    |
| 19.04(10)c         | Parks/possession controlled substances   | 200.00         | 25.00              | 52.00                         | 13.00                                | 68.00                | 21.50                | 389.50                    |
| 19.04(10)d         | Parks/underage drinking  | 30.00          | 25.00              | 7.80                          | 10.00                                | 68.00                | 21.50                | 175.30                    |
| 19.04(10)e         | Parks/ <u>glass beer bottles</u>   | 50.00          | 25.00              | 13.00                         | 13.00                                | 68.00                | 21.50                | 200.50                    |
| 19.04(10)f, g      | Parks/ <u>watercraft, illegal mooring, launching</u>   | 25.00          | 25.00              | 6.50                          | 10.00                                | 68.00                | 21.50                | 169.00                    |
| 19.04(10)h         | Parks/picnicking in campsite   | 10.00          | 25.00              | 2.60                          | 10.00                                | 68.00                | 21.50                | 150.10                    |
| 19.04(10)i         | Parks/Cleaning fish  | 25.00          | 25.00              | 6.50                          | 10.00                                | 68.00                | 21.50                | 169.00                    |
| 19.04(10)j, l      | Parks/constructing driveway or pathway <u>climbing</u>   | 100.00         | 25.00              | 26.00                         | 10.00                                | 68.00                | 21.50                | 263.50                    |
| 19.04(10)k         | Parks/failure to obtain permit   | 50.00          | 25.00              | 13.00                         | 13.00                                | 68.00                | 21.00                | 200.50                    |

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